



1080 Old Post Road, Fairfield, CT. 203-256-3160
www.fairfieldpubliclibrary.org

Job Search Checklist: *Fairfield Public Library Can Help!*

- Attend our weekly Jobs 2012 series, Jan-June and Sept-Dec, offering career advice from HR pros:
www.fairfieldpubliclibrary.org/documents/Jobs-Apr-Jun.pdf
- Listen to audio podcast recordings of over 80 recent Jobs presentations:
www.fairfieldpubliclibrary.org/Podcasts/Jobs/podcasts-jobs.htm
- Participate in the **Networking Group** that meets Fridays at 9:30am in the Memorial Room at the Main Library with facilitator Stephanie Carrow: www.fairfieldpubliclibrary.org/jobs-network.htm
- Meet **1-on-1 for 20 minutes with a career counselor**: Mondays from 2-5 pm with Elizabeth Kaufman or Thursdays from 10:45-2 pm with Ann Wright. Main Library, Study Room D. Drop in, first come, first served, sign in at Reference Desk. Or, join in on a **Job Search Boot Camp every Thursday with Ann Wright**, 9:15-10:30 am. Memorial Room, Drop in.
- Ask **one of our Librarians** how to research companies, people and organizations as you prepare for interviews. Call 203-256-3160 or stop by the Reference Desk.
- Check out our **updated collection of hundreds of books** on resume writing, interviewing, cover letters, career advice, and more: <http://catalog.fairfieldpubliclibrary.org>
- Join the **Fairfield Public Library Networking Group on LinkedIn**:
www.linkedin.com/groups?mostPopular=&qid=2039965
- Log in to JobNow**: Upload your resume to be critiqued by a JobNow expert, contact a job coach for real-time mock interview via chat, and access resume and career resources online 24/7. A Fairfield Library card is required to access this service. <http://www.fairfieldpubliclibrary.org/job.htm>
- Visit Tutor.com**: Access career resources and a live tutor online to answer questions about resumes, interviewing, and more. A Fairfield Public Library card is required to access from home. www.tutor.com/fplct
- Visit our website for links to Job and Career Resources**: job listings, career guidance, associations, government agencies, resources for entrepreneurs, and more. www.fairfieldpubliclibrary.org/job.htm

