

Fairfield Public Library  
1080 Old Post Road \*  
Fairfield, CT 06824  
(203) 256-3161

Fairfield Woods Branch Library  
1147 Fairfield Woods Road \*  
Fairfield, CT 06825  
(203) 255-7327

**Museum Pass Procedures and Signature Form**

\* Passes are available to Fairfield Residents and Fairfield Town Employees only. Only adults are eligible to borrow the pass. Adults must use their current Fairfield Public Library card.

\*One pass per family may be borrowed at a time.

\*Passes are available on a walk-in basis only. No reservations are taken. However, if you call us and speak with a children's staff member (no phone messages) and the pass you are looking for is "IN" we will hold this pass for you for one hour. No renewals are allowed.

\*The pass is available for a three-day loan period. The pass must be returned to the Children's Desk at the library from which it was borrowed before closing time on the day the pass is due. **IF THE PASS IS NOT RETURNED DIRECTLY TO THE CHILDREN'S DESK STAFF, YOU WILL BE CHARGED A \$1.00 HANDLING FEE.**

\*There is a charge of \$10.00 per day, payable upon return of the pass, for every day the pass is late.

\*If the pass is lost or stolen while checked out on your card, you are responsible for up to a \$250.00 replacement fee.

\*The pass may be used only once per day.

\*Information about each museum is available at the desk in the Children's Library. We are unable to give extensive information about museums over the phone.

\*UNDER NO CIRCUMSTANCES SHOULD THIS PASS PACKET BE RETURNED IN THE BOOK DROP OR VIDEO DROP.

**My signature below confirms that  
I have read and agree to the conditions stated on this form. I also agree to return this  
packet with all its contents - including ALL fliers and brochures.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE FILL IN: I agree to return this pass to the location where I picked it up –  
(CIRCLE ONE) Main Library OR the Fairfield Woods Branch

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_

Patron Barcode \_\_\_\_\_ Item Barcode \_\_\_\_\_

Museum Name \_\_\_\_\_ If Town Employee, name of department \_\_\_\_\_